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an agency of the
Department of Sport, Arts and Culture

INVITATION TO BID **INTERNAL AUDIT SERVICES** **REF. LM04/2021/08**

BRIEF

Luthuli Museums is a schedule 3A public entity and non-profit organisation, subsidised by the National Department of Sports Arts & Culture. Luthuli Museum was established in terms of the Cultural Institutions Act, 1998 (Act No. 119 of 1998) and must comply with the Public Finance Management Act, 1999 (Act 1 of 1999) (PFMA) and its concomitant Regulations.

The Luthuli Museum intends on appointing a certified internal auditing service provider on a three (3) year contract to undertake risk and compliance internal auditing services for the organisation and ensure compliance with the Public Finance Management Act, Treasury Regulation and other applicable legislation.

Bid Ref. No:	REF. LM04/2021/08
Description:	THE PROVISION OF AN INTERNAL AUDIT SERVICE FOR THE LUTHULI MUSEUM FOR A PERIOD OF THREE (3) YEARS
Closing Date and Time:	14 September 2021 at 13h00
Tender Box Opening:	14 September 2021 at 13h30
Closing Date for questions / queries:	03 September 2021
Bid documents must be collected on or before:	03 September 2021 Bid Documents are obtainable from the Luthuli Museum from 16 August 2021 – 03 September 2021 from 10h00am-16:00pm on weekdays Monday – Friday (<i>excluding public holidays</i>)
A non-refundable deposit of R300.00 is payable at the Luthuli Museum Bank Account OR Via electronic card payment at the Museum NO CASH WILL BE ACCEPTED	First National Bank (FNB) Account Holder: LUTHULI MUSEUM Branch Code: 220129 Account Number: 62080146733 Reference Number: REF. LM04/2021/08 and Company Name
Inquiries (only written):	scmofficer@luthulimuseum.org.za or financemanager@luthulimuseum.org.za
Submission of Bid Documents:	Hand Delivery Only Deposit at Luthuli Museum Tender Box 3233 Nokukhanya Luthuli Street Groutville, KWADUKUZA, 4450 Ensure that the Luthuli Museum register is signed upon delivery of all bid documentation. Submitted bid documents (1 original copy, 3 copies and 1 CD) must be in a sealed envelope marked for attention: Supply Chain Management with the reference number clearly marked and deposited at the Museum reception in the tender box.
Bid Validity Period	90 Days